

SETTING NAME: TINY TOTS LTD

AREA: CAR PARK

REVIEWED: VIEW: 7th September

NEXT REVIEW DATE: September 2021

Hazard	Person at risk	Risk to consider	How can the risk be reduced?	H/M/L	Who is responsible?
Vehicles	Children Adults	Hit by a moving vehicle	<p>Staff must park in the furthest car park, so parents have priority parking close to the main entrance. We would encourage parents to park in the first car park.</p> <p>Children must always be supervised by parents and carers when walking from their cars to the nursery and from nursery to their cars. Do not allow your children to run across the carpark but wait at the top of the steps. Traffic will be moving in and out of the carpark and it is busy during drop off and pick up times. Beware of moving traffic!</p> <p>We would ask drivers to be extra vigilant especially when reversing.</p> <p>The speed driving in and out of the carpark should not exceed 5 mph.</p>	L	All staff Parents
Flower beds Loose Stones	Children Adults	Tripping	Outside lights have been installed on the building and throughout the walkway and car park. The lights are on timers and are appropriately set for drop off, pick up and staff leaving the premises.	L	All staff
Bin Storage	Adults	Hit by a moving vehicle Manual Handling. Pest Control	<p>The bins are kept in the staff car park and every two weeks they are contracted to be empty. There will be additional movement of heavy transport during this time and the lorry will reverse into the car park.</p> <p>The weight of rubbish must be risk assessed before lifting and if it is thought to be too heavy then two staff members must lift the waste. The bin lid must be closed so it does not attract rodents.</p>	L	All staff
Entrance Ramp to car	Adults	Icy conditions causing	The ramps must be gritted when it is reported that the weather will be below freezing.	L	Management, Staff & Parents

park		vehicles to slide	There is a new one-way system and the route is demarcated by signs. The slope is used as an entrance. Please do not allow your children to climb on the fence adjacent to the ramp.		
Entrance Steps & disable ramp	Adults	Icy conditions causing vehicles to slide	The steps and disable ramp must be gritted when it is reported that the weather will be below freezing. There is a new one-way system and the route is demarcated by signs. The steps are used to exit into the car park.	L	Management, Staff & Parents

STAFF SIGNATURE AND DATE: