

SETTING NAME: Tiny Tots Ltd

AREA: Woodland and Garden area Tool Use & Equipment

This must be read in conjunction with the COVID Risk Assessment. Anything in red has been added to this RA. Please ensure you have completed the daily woodland checks and all resources, cleaning equipment and the water containers are made available before the woodland session starts.

AGE RANGE: 2-4 yrs and 4-12 yrs (Holiday club)

DATE: July 2020

REVIEW DATE: July 2021

Hazard	Person at risk	Risk to consider	How can the risk be reduced?	H/M/L	Who is responsible?
Cleaning Resources	Adults and children	Spread of infection	All tools and resources required for play and learning experiences of children should be regularly washed and/or sterilised. <ul style="list-style-type: none">• Safety gloves must be washed or quarantined for 72 hours (bagged, labelled and dated).• Safety goggles cleaned after each use.• Water containers must be sterilised at the end of each day. Cleaning instructions must be strictly followed.• Loose Part play will be limited to resources that can be washed.	L	Forest school leader and all staff.
Bow Saw	Adults and children	Wounds	Tools counted in and out of each session and recorded on a daily checklist. Safety Talk Inform the person using the bow saw of how to use it safely (tool safety talk at the beginning of each session). PPE Use a glove on a non-sawing hand, no glove needed on hand using the tool. Safety Area and Ratio 1-1 supervision for all children using the bow saw. Additional member of staff outside the safety circle. Safety rope to encircle the area where the saw is in use only 1 staff member and 1 child in the circle at any given time. Ensure safety of site if using outside of designated tool use areas, like the nursery garden. If sawing branches from a tree ensure no one or property will be hurt or damaged when it falls.	L	Forest school leader and all staff.

			<p>First aider and first aid kit close by.</p> <p>Keep tools stored away when not in use.</p>		
Knives	Adults and children	Wounds Lacerations	<p>Tools counted in and out of each session and recorded on a daily checklist.</p> <p>Safety Talk Inform the person using the knives of how to use them safely (tool safety talk at the beginning of each session). Remind others to stay out of the safety rope area if they are not using a knife. Keep knife cover on when not in use.</p> <p>PPE Use a glove on the non knife hand, no glove needed on the hand using the knife.</p> <p>Safety Area and Ratio 1-1 supervision for all children using a knife. Children using a knife to be seated in the log circle area in the woodland. Safety rope to encircle the area where the knife is in use only 1 staff member and 1 child in the circle at any given time. Additional member of staff outside the safety circle. Maintain a 'Blood bubble'. A blood bubble is one arm length plus tool all around, so give enough space from others, double this if more than one knife is being used. Hold knives to one side with the blade away from the body.</p> <p>First aider and first aid kit close by.</p> <p>Keep tools stored away when not in use.</p>	L	Forest school leader and all staff.
Potato Peeler	Adults and children	Cuts and nips	<p>Tools counted in and out of each session and recorded on a daily checklist.</p> <p>Safety Talk Inform the person using the potato peeler how to use it and go through a tool safety talk at the beginning of the session.</p> <p>PPE Use a glove on the non peeler hand, and no glove needed on the hand using the peeler.</p> <p>Safety Area and Ratio 3-1 ratio supervision for early years children. 1-5 ratio supervision for children 5-11. When using potato peelers, use within the log circle and to be seated when in use. Safety rope to encircle the area where the peeler is in use.</p> <p>First aider and first aid kit close by.</p>	L	Forest school leader and all staff.

			Keep in a wooden box when not in use.		
Mallet	Adults and children	Bumps, grazes and cuts	<p>Tools counted in and out of each session and recorded on a daily checklist.</p> <p>Safety Talk Inform the person using the mallets how to use them and go through a safety talk at the beginning of the session.</p> <p>PPE No gloves needed for using a mallet.</p> <p>Supervision To be used in the designated tool area only. Supervision of young children but older children can use to den build etc.</p> <p>First aider and first aid kit close by.</p> <p>Keep mallets in their box when not in use.</p>	L	Forest school leader and all staff.
Loppers	Adults and children	Cuts, trapped fingers, drop on toes, objects fall from height if cutting branches from trees.	<p>Tools counted in and out of each session.</p> <p>Safety Talk Inform the person using the loppers how to use them and go through a safety talk at the beginning of the session.</p> <p>PPE No gloves needed, as both hands will be on the tool. First aider and first aid kit close by.</p> <p>Supervision 1-1 supervision with early years children. 1-2 supervision with holiday club children. To be used in the designated tool area only. Remind others in the area that the loppers are being used</p> <p>If using loppers to cut down branches from a tree, ensure no one or anyone's property will be hurt or damaged when the branch falls.</p> <p>Keep tools in a safe tool area when not in use.</p>	L	Forest school leader and all staff.
Kelly kettle hot water. *Woodland Fire Pit	Adults and children	Scalds/burns	<p>Safety Talk Safety talk at the beginning of the session.</p> <p>Safety Area Safety rope to encircle the area where the Kelly Kettle/fire pit is situated. Children to remain outside the safety circle at all times and seated.</p> <p>PPE & Safety Equipment</p>	L	Forest school leader and all staff.

			<p>Fire glove to be worn by the adult. Fire Blanket. Water container. Supervision 1-1 supervision with early years children. 1-2 supervision with holiday club children. Using the Kettle Safely Have the air hole opposite the spout. Do not leave the cork in the spout while heating the water. Keep spout away from you to avoid hot splashes. <i>*Refer to Fire Pit Risk Assessment</i> THE KELLY KETTLE MUST NOT BE USED ON THE FIRE AS THIS WILL DAMAGE IT.</p>		
Water Carrier	Adults and children	Contaminated Water Water borne diseases	<p>To avoid drinking contaminated water the water container must be clearly labelled 'Drinking Water Only'. This MUST not be used for any other liquids or activities. The container must be sterilized Wash the container daily with soap and water. This removes most surface bacteria, but should be combined with other methods to ensure complete sterilization.</p> <ol style="list-style-type: none"> Wash the container Wash the container with an antibacterial soap and hot water. Rinse in hot water to remove all the soap residue. Weak Bleach Solution Make a solution of 5 percent bleach and warm water. Soak the container in the solution for about 10 minutes each week. 	L	Forest school leader and all staff.
Hammers	Adult and Children		<p>Tools counted in and out of each session and recorded on a daily checklist. Safety Talk Inform the person using the hammers how to use them and go through a safety talk at the beginning of the session. PPE Staff and children to wear eye protection No gloves needed for using a hammer.</p>	L	Forest school leader and all staff.

			<p>Supervision 1:2 supervision with early years children. 1:3 supervision with holiday club children. To be used in the designated tool area or where activity is taking place.</p> <p>First aider and first aid kit close by.</p> <p>Keep hammers in their box when not in use.</p>		
Screwdrivers			<p>Tools counted in and out of each session and recorded on a daily checklist.</p> <p>Safety Talk Inform the person using the screwdriver how to use them and go through a safety talk at the beginning of the session.</p> <p>PPE Not needed</p> <p>Supervision 1:2 supervision with early years children. 1:5 supervision with holiday club children. To be used in the designated tool area or where activity is taking place.</p> <p>First aider and first aid kit close by.</p> <p>Keep screwdrivers in their box when not in use.</p>	L	Forest school leader and all staff.

Your H/M/L Judgement

After you have identified the risk and taken action to minimise the risk then make the judgement. If it is still High then the action you are taking to counteract the risk needs to be reviewed further.